

# Community Volunteering Qualifications

(including the *Volunteering at  
an Event* qualifications)



ASDAN



# CVQ



- Accredits volunteer experience
- Promotes good practice in volunteering
- Helps volunteers develop generic transferable skills
- Supports progression opportunities for volunteers

# Available Levels



- CVQ is available at Level 1, 2 and 3
- It can be accredited as an Award or a Certificate.
  
- Level 1 & 2 £24.50
- Level 3 £28.00

# Length of Course



- Candidates need to achieve 8 credits for the Award.
- Candidates need to achieve 13 credits for the Certificate.
  
- 1 credit = 10 GLH

# Units



- There are 2 mandatory units that all candidates need to complete:
- Understanding what volunteering is.
- Carrying out own volunteering role.

# Award in Volunteering at an Event (VAE)



- Candidates can undertake the VAE as a stand alone single unit qualification at Level 1 or 2.
- Ideal if someone is volunteering at one event over a short period of time.
- Single Unit = £12.50

# CVQ status



		<b>SCAAT</b>	<b>UCAS</b>
Level 1	<b>Certificate</b> in Community Volunteering	25	N/A
Level 1	<b>Award</b> in Community Volunteering (QCF)	12.5	N/A
Level 1	<b>Award</b> in Volunteering at an Event (QCF)	6.25	N/A
Level 2	<b>Certificate</b> in Community Volunteering (QCF)	46	N/A
Level 2	<b>Award</b> in Community Volunteering (QCF)	23	N/A
Level 2	<b>Award</b> in Volunteering at an Event (QCF)	11.5	N/A
Level 3	<b>Certificate</b> in Community Volunteering (QCF)	63	50
Level 3	<b>Award</b> in Community Volunteering (QCF)	42	30

# CVQ status



- Supported by Skills - Third Sector (SSC) and Volunteering England
- Accredited by Ofqual, CCEA and DCELLS

ASDAN Level 1	<b>Certificate</b> in Community Volunteering (QCF)	Acc No: 500/5882/4
ASDAN Level 1	<b>Award</b> in Community Volunteering (QCF)	Acc No: 500/6211/6
ASDAN Level 1	<b>Award</b> in Volunteering at an Event (QCF)	Acc No: 500/6188/4
ASDAN Level 2	<b>Certificate</b> in Community Volunteering (QCF)	Acc No: 500/7429/5
ASDAN Level 2	<b>Award</b> in Community Volunteering (QCF)	Acc No: 500/7376/X
ASDAN Level 2	<b>Award</b> in Volunteering at an Event (QCF)	Acc No: 500/6602/X
ASDAN Level 3	<b>Certificate</b> in Community Volunteering (QCF)	Acc No: 500/3955/6
ASDAN Level 3	<b>Award</b> in Community Volunteering (QCF)	Acc No: 500/3957/X

- Awards and Certificates at Level 1 are part of the Foundation Learning



## Who is it for?



- Volunteers seeking accreditation and progression routes
- New volunteers: the qualification can be part of induction/training
- Established volunteers seeking to develop or enhance their role
- Service users making the transition from beneficiary to volunteer
- Students involved in volunteering from school, FE and HE



## Volunteers such as....

- Learning Ambassadors/Champions
- Volunteer youth workers
- School pupil mentors
- FE/HE students involved in community projects or placements

# CVQ structure



- Core and optional units with Credits assigned to each
- Awards and Certificates dependent on the number of Credits gained
- Single unit qualification (Volunteering at an Event)
- Unit accreditation available



## Training and Assessment

CVQ/VAE candidates need to demonstrate that they have met all of the assessment criteria through developing a portfolio of evidence.

People who have been volunteering for a while can often meet the criteria without doing a course – so long as they have evidence of their achievements.

Newer volunteers or supported volunteers may need training before they are able to show that they have the required skills.

Some volunteer-involving organisations have matched the CVQ to existing volunteer training programmes.



## Staffing requirement

- A **CVQ tutor/assessor**. Somebody who has experience of the volunteering sector and has assessed similar types of “competence based” qualification is ideal.
- An **internal moderator** who checks the assessor’s work. The moderator should also have relevant experience, and/or attend ASDAN workshops.
- A **centre coordinator**, the contact person for ASDAN.

## Delivery models



Can be flexible to meet volunteer and provider needs, e.g:

- As a course, e.g. a CVQ Award may be delivered as 10 x 2.5-hour taught sessions with 5 tutorial hours or placement visits (30 GLH)
- Weekly/monthly one-to-one tutorials for action planning and guided independent reading/research and portfolio building



# Examples of evidence

- ASDAN evidence-gathering resource sheets
- Candidate notes, logbook/diary pages and statements
- Witness observation
- Tutor/Assessor statements
- Review/supervision records
- Video/taped evidence with relevant sections indicated
- Photographs with explanatory statements
- Leaflets, newsletters, posters, reports, minutes, internet print-outs, learning materials etc, with relevant parts highlighted
- Letters, memos and emails
- Certificates



## Next steps

- Register as an ASDAN centre
- Register for the Community Volunteering Qualifications
- Access secure area of the ASDAN website for forms, assessment guidance, resource sheets, etc.
- Complete and return Centre Approval Checklist and Staffing Update forms
- Register candidate numbers/names
- Attend CVQ support meetings
- Arrange a pre-moderation check with your EM
- Complete Portfolio Moderation Record and arrange External Moderation date (at least 4 weeks before submission date)



# Funding



- CVQ Award and Certificate at Level 1 is fundable
- CVQ Certificate at Level 2 is fundable (not the Award)
- CVQ is **not** currently eligible for public funding for adults at Level 3. It is possible for Level 3 to be funded privately, by individuals, private companies or sponsorship



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