



**Minutes of the D2N2 Social Inclusion Advisory Group (SI AG)  
May 6th 2015, NCVS Nottingham**

**Present:**

Rob Crowder, Rachel Quinn, Jovica Prastalo, Helen Kearsley-Cree, Nicki Jenkins, Mohammed Sharief, Jill Pateman, Kim Harper, Bettina Lange, Sylvia Green, Claire Richmond, Sean Tizzard, Andrew Redfern, Katrina Woodward, Kate Green, Frank Horsley, Fiona Anderson, Rachel Manton, Nina Dauban, Emma Bates, Sandra Casey (minutes) – see final page for organisation details

**Apologies:** Neil Moulden, David Symcox, Peter Bartlett

<b>ACTIONS</b>	<b>Lead</b>
Circulate definition of 'not in work'	Sean Tizzard
Investigate the inclusion of Social Value Act indicators in the D2N2 tenders	Rachel Quinn
Continue to develop Community Programme	Rachel Quinn/Frank Horsley
Create terms of reference for the group	Rachel Quinn
Forward similar terms of reference to Rachel for reference	Nicki Jenkins, Kim Harper, Sean Tizzard

**1. Welcome and introductions**

Welcome and introductions were made.

**2. Declarations of Interest**

Under agenda item 5 (Programme Development Fund update) Rob declared a conflict of interest as he has been involved with the Social Inclusion Consortium but assured the group that he represents the VCS sector at SI AG and D2N2 board meetings.

**3. Minutes of the January meeting and matters arising**

- Rachel confirmed that social inclusion funding will target only people not in work.  
**ACTION:** Sean to circulate definition of 'not in work'
- Sean confirmed that payment for an individual can follow the individual regardless of the number of strands they participate in. However only one organisation can claim to have achieved the individual's target once it has been met
- following the email 'straw poll' it was agreed to recommend 3 funding bids. This has now been submitted to the D2N2 board.

#### 4. Feedback from D2N2 Board

Rob reflected on the role of the Social Inclusion Advisory Group and its relationship with the D2N2 board, which has welcomed and implemented recommendations by the group. Although the tenders are expected to be announced in June, there is still much work to be done. Rob is aware that once the funding calls are made, some of the group members may become competitors and he asked that colleagues reflect on the excellent working relationships within the group.

Katrina advised that the D2N2 board is currently preparing the bids and submitted project guidelines to Big Lottery 5/5/15. They are still working with Big Lottery to define outputs which may be impacted by national requirements.

Thanks were given to Rob for his reflections and to Rachel, Rob, Big Lottery Fund and the D2N2 Board for supporting the group to carry out this work.

#### 5. Big Lottery Fund Opt-in progress

- the BIG Lottery Fund's own funding application for the D2N2 area was submitted to DWP (the Managing Authority) two weeks ago
- awaiting feedback on whether application meets DWP requirements
- so far 28 LEP areas (out of 36) have submitted applications
- Big Lottery Fund will need to receive approval in at least 20 LEP areas in order to launch first call in June
- general election may delay call as any failure to agree a majority government will further extend the period of purdah.
- Big Lottery Fund have published partnership requirements for Building Better Opportunities, which can be found on their website, including FAQs and guidance on themes
- funding for mental health activity will be included across all three funding bids
- ratio split between the three funding bids will be based on those suggested by the SI group although final negotiations are taking place
- funding applications will be stronger if clear delivery partners are identified at expression of interest stage but minor changes will be allowed

**ACTION:** Rachel to investigate the inclusion of Social Value Act indicators in the D2N2 tenders

#### Programme Development Fund update

- there has been a lot of interest in the role of the lead organisation with over 20 registrations of interest lodged with One EM
- at a workshop in early April, Rachel outlined the responsibilities of the lead organisation
- One EM has set up three further meetings, taking place in May, to bring together potential lead organisations with potential delivery organisations under the three themes
- Rachel delivered a presentation at the Social Inclusion Consortium event 7/5/15 and has offered the same support to any other potential lead organisations
- Rob reiterated that both he and Rachel are neutral and can be approached by any organisation requiring support as a lead or delivery partner
- a request was made for potential lead organisation details to be published, possibly a 'funding fair' event for organisations to network/meet

## 6. Co-ordinating *Building Better Opportunities* with wider ESF

There was a discussion about the outcomes from *Building Better Opportunities* complementing other work strands, such as *Employ Local*, *Inspire Local* and the *Youth Employment Initiative*, to enable a clear 'start to finish' pathway for beneficiaries.

## 7. Developing a D2N2 'community' programme

Rachel tabled paper 'Appendix a', detailing the rationale behind a community programme. The D2N2 board have discussed the paper and has asked Rob to submit potential options to their meeting in September. Suggested unmatched funding of £4.3m over three years. There are a number of issues to be resolved including match funding and managing an EU funded project. Programme will need to fit D2N2 priorities and application process will need to be simplified.

**ACTION:** Rachel and Frank to meet with D2N2 to develop proposals for the Community Programme further

## 8. Any other business

Governance – the SI AG is unique in that no other LEP has one and it is written into the D2N2 structure. It was confirmed that only VCS representatives had the power to vote, group members from local authorities attend in an advisory role and provide a perspective from their organisation.

**ACTION:** Rachel to create terms of reference for the group (Nicki, Kim and Sean may have suitable documents as a basis)

Festival of Learning – Bettina informed the group about the festival taking place in June/July. Any organisations running learning events to advise Bettina. Opportunity to showcase work of the organisation.

## 9. Summary and next steps

Rob summarised the key points of the meeting and thanked participants for their contribution.

- Rob asked group members to remember how well everyone has worked together as we approach a time when group members may become competitors. The key issue to is ensure that the sector delivers a quality programme for our beneficiaries
- Rob and Rachel are available to offer impartial support to any organisation
- Big Lottery tender call is likely to be announced in June, with an 8 week window for applications
- it's unlikely that D2N2 will ask the group for further opinions
- the aim is for 50% of the funding to be available to spend in the first year and it will include mental health inclusion activity
- One EM running 3 meetings under the three themes to bring together potential lead bodies with potential delivery partners
- potential for the three themes to be influenced by D2N2 priorities
- community programme to be drafted for D2N2 September meeting

- terms of reference to be compiled

## 10. Date of future meetings

Tuesday 2nd June, 10.00am to 12.00pm, JET Derby – subject to change at short notice if necessary

### Attending

Fiona	Anderson	Nottinghamshire County Council
Emma	Bates	Financial Inclusion Support
Robert	Crowder	Rural Community Action Nottinghamshire
Nina	Dauban	Nottinghamshire Community Foundation
Kate	Green	Derby City Council
Sylvia	Green	Rural Action Derbyshire
Kim	Harper	Community Action Derby
Frank	Horsley	Derbyshire County Council
Nicki	Jenkins	Nottingham City Council
Helen	Kearsley-Cree	Nottingham CVS
Bettina	Lange	EMEL
Rachel	Manton	The Prince's Trust
Jill	Pateman	Bassetlaw CVS
Jovica	Prastalo	Groundwork Greater Nottingham
Rachel	Quinn	One East Midlands
Andrew	Redfern	Framework Housing Association
Claire	Richmond	Richmond Baxter
Mohammed	Sharief	JET Derby
Sean	Tizzard	Big Lottery Fund
Katrina	Woodward	D2N2